



# CULTURAL HOMESTAY INTERNATIONAL

CHI BRINGS PEOPLE TOGETHER SINCE 1980!

## JOB DESCRIPTION

### USA WORK & TRAVEL PROGRAM



### *Employer Information*

**Employer name:** StoryBook Resort Inn  
**Type of business:** Resort Hotel  
**Job location:** StoryBook Resort Inn  
**City:** Glen  
**State:** NH  
**Zip:** 03838  
**Website:** [www.storybookresort.com](http://www.storybookresort.com)

### *Why choose us?*

Storybook is a family owned resort in the heart of the white mountains. Second job opportunities and great location. Housing nearby. Tipped positions in housekeeping and as a server.

### *Position*

**Job title:** Housekeepers, Groundskeeper, Front Desk, Server

**Job description and required skills:** Students will fill a variety of roles in resort.  
Housekeeping: cleaning rooms, restocking stations, laundry.  
Breakfast Cooks: Prepare breakfast daily, all set up and cleaning duties.  
Servers: set up for breakfast, customer interaction, closing up after breakfast.  
Front Desk: help with check in and out, answering telephones, making reservations.  
Groundskeeping: maintain grounds and resort.  
Server: serving breakfast, all related cleaning and set up duties

**English level required:** advanced

**Hourly wage (before taxes):** \$8.00

**Position ID:** 10405



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## Position Information

<b>Tips:</b>	yes-housekeeping/waitpersons
<b>Bonus:</b>	no
<b>Estimated hours per day:</b>	6-8
<b>Number of days per week:</b>	5-6
<b>Possibility of students getting more than estimated hours:</b>	average
<b>If so, is overtime paid at the rate of 1.5 hourly, after 40 hours of work per week?</b>	no
<b>Earliest start date:</b>	05/15/2010
<b>Latest start date:</b>	06/20/2010
<b>Earliest end date:</b>	09/15/2010
<b>Latest end date:</b>	10/15/2010
<b>Is the employer willing to hire couples?</b>	yes
<b>Is the employer willing to hire group of friends?</b>	yes
<b>Are meals included?</b>	no
<b>Is a drug test required?</b>	no
<b>Do students complete an additional application upon arrival?</b>	no
<b>Possibility to find a second job in the area</b>	yes
<b>Additional comments regarding second job:</b>	There are restaurants nearby for second job possibilities.
<b>How soon after arrival will participants begin working?</b>	As soon as possible.
<b>Specific instructions for arrival to employer:</b>	Arrive midweek.
<b>Is training required?</b>	yes
<b>Conditions of training:</b>	Paid hourly training.



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Is there possibility to change positions?	yes
Are students required to wear a uniform?	no
Does employer provide uniform?	no
Is uniform refundable?	no
Do students need to purchase specific clothes or footwear?	no
If so, details for clothing:	Please wear comfortable shoes and clean slacks or shorts. No short shorts or visible tattoos or piercings.

## *Housing Information*

City:	Glen
Housing assisted by:	CHI
Is student required to sign a separate housing contract?	yes
If so, contract details:	Students will be required to sign a lease for housing and stay in housing until contract is up.
Type of housing:	House
Number of people to a room:	3
Bedrooms:	2 large
Bath:	1
Estimated cost of housing per week:	\$85
Is housing cost deducted from paycheck?	no
Is housing deposit required?	no
Deposit amount:	\$100
Housing deposit due date:	06/01/2008
Instructions for deposit payment:	Due at time of arrival.
Is housing deposit refundable?	yes
Conditions for deposit refund:	If housing is left in good condition.
Utilities included:	yes



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<b>Is the housing mandatory?</b>	yes
<b>Can students find alternative housing during their stay?</b>	no
<b>Method of transportation from housing to work site:</b>	Walking
<b>Additional housing features:</b>	<p>Full kitchen and furnished. I will be providing WiFi, computer, 1-towel, 1 set sheets, comforters, pillow, and all necessary kitchen ware, cable-TV-DVD and a local phone number. (there is a laundry mat located nearby) across behind Patch's Market/ Post Office.</p> <p>Rent will be \$85 a week. RENT IS DUE FRIDAY AT NOON to Landlord, or representative. NOTE: IF "ALL" RENTS ARE PAID ON TIME BY DUE DATE THE LANDLORD WILL REIMBURSE \$5.00 pp BACK TO THE GROUP TO HELP PROVIDE HOUSEHOLD PRODUCTS/LAUNDRY CARD, ETC., FOR THEIR USE.</p> <p>Partial weeks (1st/last weeks-@ \$15.00 per night until rent day)</p> <p>(note: for those who DO NOT pay on time they will forfeit the reimbursement for the entire household, and late rent fees of \$5.00 a week until balance is paid in full applies to anyone who is late paying their rent.</p> <p>I will provide housing for students arriving May 15-Sept.30, and will provide a bed for those from Oct 1-5.</p> <p>We will need a refundable \$100 clean-up security damage deposit from each student. Up to \$75 will be refunded based upon linens, and bedding, area, left cleaned as found. (\$25 per person put toward end of lease thorough cleaning, mattress covers, etc.)</p>
<b>Location of work site best described as:</b>	Resort
<b>Location details:</b>	In the heart of the White Mountains, outdoor activities are plentiful. Beautiful river for swimming nearby.
<b>Average daily temperature:</b>	70-90 degrees F
<b>Community or regional website:</b>	<a href="http://www.mt.washingtonvalley.org">www.mt.washingtonvalley.org</a>
<b>Nearest cities:</b>	Portland, Maine 1/ 1/2h,
<b>What to wear:</b>	Bring a variety of clothing, jeans, shorts, bathing suit
<b>Available public transportation:</b>	Taxi
<b>Public transportation access:</b>	n/a
<b>Accessible amenities (by walking or public transportation):</b>	
<b>Food market:</b>	yes
<b>Shopping mall:</b>	yes
<b>Post office:</b>	yes
<b>Bank:</b>	yes
<b>Movie theater:</b>	no
<b>Restaurants:</b>	yes
<b>Fitness center:</b>	no
<b>Laundry:</b>	yes
<b>Internet café:</b>	yes
<b>Public library:</b>	yes



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### *Suggested Travel Information*

<b>Nearest international airport:</b>	Boston Logan Airport
<b>Nearest airport:</b>	Boston Logan Airport
<b>Transportation from airport to employer and / or housing:</b>	Bus
<b>Nearest bus station (to the airport):</b>	Conway, NH or Littleton, NH
<b>Bus information (web site):</b>	Concord Trailways.com
<b>Nearest train information (to the airport):</b>	n/a
<b>Train information (web site):</b>	n/a
<b>If participant arrives after hours suggested, overnight accomodation:</b>	Boston International Hostel
<b>Cost per night:</b>	\$35.00
<b>Transportation to overnight accomodation:</b>	Taxi/walking distance
<b>Transportations cost:</b>	\$35.00

### *Social Security Information*

<b>Does the company require students to have Social Security number before arriving to the work place?</b>	no
<b>Does the company provide Social Security application assistance?</b>	yes
<b>If so, details:</b>	Will help to provide a ride to Social Security administration.
<b>Where is the closest Social Security office?</b>	Littleton, NH
<b>How far is the Social Security office from the work place?</b>	45 minutes